

**Subcommittee on Teaching and Learning
of the Academic Policy Committee
27th meeting held on Tuesday, 2 February 2010**

**10:00 to 12:00
James Building, room 310**

Present: J. Ellis, J. Everett, D. Harris, A. Jaeger, M. Kilgour, T. Kirby, A. Lebedev, D. Levasseur, J. Luker, M. Mendelson (Chair), N. St Pierre (Secretary), C. Urbain, H. Weiler, C. Weston

Regrets: J. Clark, A. Costopoulos, R. Dooley, F. Labeau, L. Lorenzino, Y. Steinert, S. Tran

1. Adoption of the agenda

The agenda was adopted with one addition:

7. 1 University Teaching Labs Working Group update

2. Approval of the minutes from 8 December 2009

The minutes were approved as circulated.

3. Business arising from the previous minutes

3.1 Use of Student Response System (SRS) or clickers for quizzes and examinations update from 2 December 2009 Senate:

The Chair confirmed that notice advising all instructors not to use the Student Response System (Clickers) for graded quizzes or examinations was distributed following the 2 December 2009 approval at Senate. He added that standardized exam regulations across the Faculties are being developed and that SCTL will be consulted for feedback.

4. Staff Student Mentoring project

The Dean of Students provided an update. A website is being developed to accept applications for mentors among the teaching and administrative staff. A minimum of 50 applicants will be needed for the project to go forward. Mentors will be limited to two mentees, with a time commitment of approximately 2 hours per term. For now, the project will only be open to undergraduate students, with a launch anticipated for late spring.

A discussion regarding the guidelines ensued. Several members suggested that an adaptation of these guidelines could serve as a first step in developing a strategic approach for a faculty faculty mentoring project, particularly mentoring for pre tenured faculty.

5. Communication to at large community

A discussion was held about the best way to promote teaching and learning technologies as well as the activities of the Subcommittee. It was suggested that representatives provide updates of the Subcommittee's activities to their respective Faculties, i.e. at Faculty Councils. It was also noted that commu